



PASSPORT

FILE SPEC

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Two files from the picture department build your episode



Passport builds your scene map from two small files the picture department already makes. This spec is your reference for **what to request, how to ask, and what each file must contain**. Request both with every turnover, from the **same version of the cut** as the AAF or OMF, and ask for a test turnover before sound post begins.

1. **A picture EDL of the cut** (CMX3600, one per episode or reel)
2. **The continuity sheet** (PDF, exactly as editorial keeps it)

HOW TO ASK — PASTE THIS INTO YOUR TURNOVER REQUEST

"Along with the AAF, could you also include two files with each turnover: a CMX3600 EDL of the picture cut (video track only, one per episode or reel, with clip names included), and the continuity sheet as a PDF, every page. Both from the same version of the cut. Thanks!"

Pages 2 and 3 carry the exact export settings if the assistant editor asks. Attach them, or forward this whole spec.

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The Picture EDL

One plain-text list per episode, or one per reel on features. It tells Passport where every cut lands and which slate is on screen. Any NLE that writes a CMX3600 with clip names can make it.

Format CMX3600 EDL (.edl), plain text
Content The VIDEO track of the picture cut (V1)
Scope One EDL per episode, or one per reel
Clip names INCLUDED (FROM CLIP NAME comments) *
Sort order Record In (master) order
Frame rate Project rate: 23.976 / 24 / 25 / 29.97 / 30
Timecode Non-drop or drop, both read
Transitions Dissolves and wipes are fine as they are
Leader Keep the head leader / 2-pop if the cut has one

* The one setting that matters most. Clip names carry the scene slates, and the slates are where Passport reads scene numbers.

WHAT ONE EVENT LOOKS LIKE

```
000014 A_0085C002_260527 V C 16:55:36:21 16:55:49:12 01:00:22:18 01:00:35:09
*FROM CLIP NAME: 46C-1A <-- the scene lives here: scene 46, setup C, take 1
```

Passport reads the slate on every event and turns the runs into one clip per scene.

QUICK RECIPES

Avid Media Composer	Tools > List Tool. Output: CMX_3600. Load the sequence, tick the video track. Sort: A (Record In). List Options: include Clip Names. Save List to .edl
Premiere Pro	Select the sequence, File > Export > EDL. Include clip names. Video track only
DaVinci Resolve	Right-click the timeline > Timelines > Export > Timeline EDL (CMX3600)

WORTH KNOWING

SEND THE PICTURE, NOT THE SESSION

Ask for an export from the picture sequence, not from a sound layback timeline. Audio-only lists still work (Passport reads the dialogue slates), but picture events give the sharpest scene boundaries and cover scenes with no production sound. PTX and AAF files are not edit lists. If the show recuts, send a fresh EDL and continuity from the new cut. Matching versions is the most common thing we help with.



The Continuity Sheet

The editor's continuity is the source of scene names. Ask for it as a PDF, exactly as editorial keeps it. No reformatting is needed, Passport reads all of these layouts:

RULED GRID

1	STOCK ROOM	
2	THERAPIST	
3	DINING ROOM	

columns like SC / LOCATION / DESCRIPTION, split INT-EXT and DAY-NIGHT columns welcome

SLUG-LINE LIST

12 INT. TARGET HOUSE - D
12A EXT. ALLEY - N
13 INT. SAFEHOUSE - D
14 EXT. RIDGE ROAD - D

one scene per line:
12 INT. TARGET HOUSE - DAY

SCRIPT PAGES

12		12

scene numbers in the margins of formatted pages

IT NEEDS

- + A scene number for every scene
- + The location / set name
- + Every page of the document, including a deleted-scenes addendum at the end

WELCOME EXTRAS

- + Descriptions (they become PT marker comments + a track)
- + OMIT rows left in, Passport filters omitted scenes
- + Music / TRT columns (ignored)
- + Any language. Japanese is verified in production

NO PDF? A PLAIN TEXT LIST WORKS TOO

12,INT. TARGET HOUSE - CONTINUOUS (D1) | Andrea tosses a shock grenade
12A,EXT. TARGET HOUSE - ALLEY (N1)
13,INT. SAFEHOUSE - KITCHEN (D2) | Breakfast. The crew regroup.

One line per scene: number, a comma or tab, then the location. A | after the location starts an optional description. Save as .csv or .txt.

Slate styles Passport reads

Slating conventions differ show to show. Passport votes across every clip name in the file and picks the right decode automatically. There is no setting to choose. A sample of what it reads today:

STYLE	A SLATE LIKE	PASSPORT READS
Episode prefix	101_46C_1A	scene 46C
Camera-letter slates	102-X1B-1	scene 1
Fused episode digits	110-1A · 1A09-3A	scene 10 · scene A9
Slash lists	3/52 - 606/1	scene 52
Leading scene codes	204_SL834_4A	scene 204
Short episode dash	8-802J-1	scene 802
UK letter-first	501_B50A-3	scene 50B
Feature letter-first	A23-3B	scene 23A
Temp VFX names	DRM107_SC01_VEINS_V1	scene 1
Compound slates	212+13+14_SL360_3A	scene 212+13+14
Sound-turnover EDLs	101_002B_005_001_AA	map from dialogue slates

- + Recap and flashback pulls from other episodes are recognized and set aside.
- + Freeze frames, dissolves from black, and unslated establishes are handled.
- + Unicode clip names travel intact, end to end.

Met a style that is not on this list? Send it in. New conventions are usually reading correctly in an update within a day or two. See the next page.



Before you build

- ☐ Picture EDL, CMX3600, video track only
- ☐ Clip names included in the list
- ☐ One EDL per episode, or one per reel
- ☐ Continuity sheet as PDF, every page included
- ☐ Both files from the SAME version of the cut as the turnover
- ☐ Frame rate noted in the email (23.976, 24, 25, 29.97, 30)
- ☐ A test turnover sent before sound post begins

IF A BUILD LOOKS OFF

Whenever Passport builds, it writes a **Parse Report** next to the EDL. Email the report together with the EDL and the continuity sheet to support@sounddesigncollective.com. Most new slating styles and sheet layouts are reading correctly in an update within a day or two.

Web passport.audio
Release notes passport.audio/flight-log
Support support@sounddesigncollective.com

A ROAD MAP FOR YOUR EPISODE.

Two small files in. A mapped episode out.

